

# The Ceremony

While much of the wedding planning process focuses on the reception, don't forget that your ceremony is the reason behind the big celebration. Use this worksheet to record all pertinent information.

<b>CEREMONY INFORMATION</b>	
Officiant name	
Address	
Phone/cell	
Email	Website
<b>Questions to ask</b>	
What type of wedding ceremony do they perform?    religious    non-denominational    spiritual (but not religious)    secular	
How long have they been performing weddings?	Can they provide references?    yes    no
Are they available on my wedding date?    yes    no	Can they perform the ceremony if <i>not</i> at a church?    yes    no
Is this the only wedding they are performing on my wedding date?    yes    no    If no, how many others?	
Are there any pre-wedding requirements such as counseling?    yes    no    If yes, what does this entail?	
Do they have examples of wording/ceremonies/readings to show us?    yes    no	
Are we allowed to use or write our own non-traditional vows and readings?    yes    no    If yes, are there any restrictions?	
Will the officiant give a sermon or speech?    yes    no    Can we discuss it before the wedding day?    yes    no	
What is the average length of a ceremony they have performed?	
Will they marry us if we are of different faiths, divorced or non-members of the church?    yes    no	
How many guests are allowed at the site?	
Is there a room where the bride and her attendants can stay out of sight before the ceremony begins?    yes    no	
Where can we hold the receiving line (both outside and inside) in case it rains?	
Will they be available for my rehearsal date?    yes    no    If yes, what time is best for the rehearsal?	
Are there any restrictions during the ceremony (no flash photography, no videography, type of decor, candles, what can be tossed)?	
What does the ceremony site provide (microphones, aisle runners, candles, alter, etc.)?	
Can we bring in our own musicians for the ceremony?    yes    no    If yes, any restrictions we should be aware of?	
Is there a fee for the church organist?    yes    (\$    )    no	
Should we bring the marriage license to the ceremony, or should it be signed beforehand?	
What does the officiant wear?	Will the officiant bring a guest to the wedding?    yes    no
<b>Rates</b>	
Deposit (Standard fee or donation) \$	When is it due?
Balance (Standard fee or donation) \$	When is it due?