



The Guest List

Once you have finalized your guest list, use this worksheet to keep track of pertinent information. Make as many copies as you need.

Total guests this page:

Guest information				
Name (s)				
Address				
Phone/cell				
Email				
Gift		Number attending		
Save-the-date sent	Invitation sent	R.S.V.P. received	Thank you sent	
Guest information				
Name (s)				
Address				
Phone/cell				
Email				
Gift		Number attending		
Save-the-date sent	Invitation sent	R.S.V.P. received	Thank you sent	
Guest information				
Name (s)				
Address				
Phone/cell				
Email				
Gift		Number attending		
Save-the-date sent	Invitation sent	R.S.V.P. received	Thank you sent	
Guest information				
Name (s)				
Address				
Phone/cell				
Email				
Gift		Number attending		
Save-the-date sent	Invitation sent	R.S.V.P. received	Thank you sent	